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2017 OCT 16 AM 11:04

COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the Office of Public Records in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler: Helen Tolar

Employing Office/Committee: Boozman

Private Sponsor(s) (List all): The Pew Charitable Trusts

Travel Date(s): September 15-17, 2017

Description/Title of Attached Forms: RE-1 Form

Purpose of Amendment (describe the reason for amending original submission): Post-travel submission
must be amended with the Office of Public Records in SH-232.

10-16-17
(Date)

Helen Tolar
(Signature of Traveler)

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the Select Committee on Ethics in SH-220. Incomplete and late travel submissions will not be considered or approved. This form must be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

ETHIC AUG15'17PM 2:01

Helen Tolar

Name of Traveler: _____

Employing Office/Committee: Senator John Boozman (AR)Private Sponsor(s) (list all): The Pew Charitable TrustsTravel date(s): September 15-17, 2017*Note: If you plan to extend the trip for any reason you must notify the Committee.*Destination(s): Richmond, VA

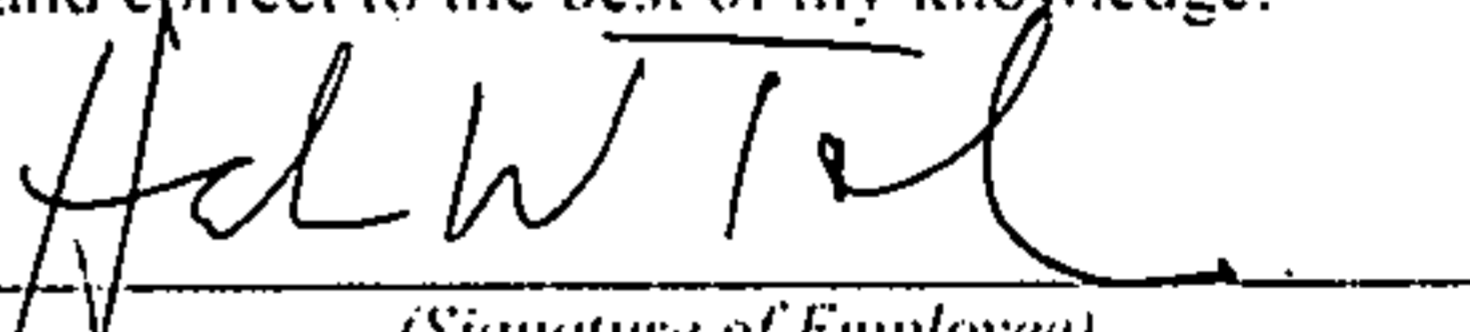
Explain how this trip is specifically connected to the traveler's official or representational duties:

As Senator Boozman's Chief of Staff, it is important that I engage in opportunities to learn from experts on new solutions in management, leadership, and civility. Further, participating in the sessions on communication, technology, new media, and the executive/legislative branch relations will aid in my improvement as the Senator's chief adviser.

Name of accompanying family member (if any): Mac TolarRelationship to Employee: ☒ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

August 14, 2017
(Date)


(Signature of Employee)

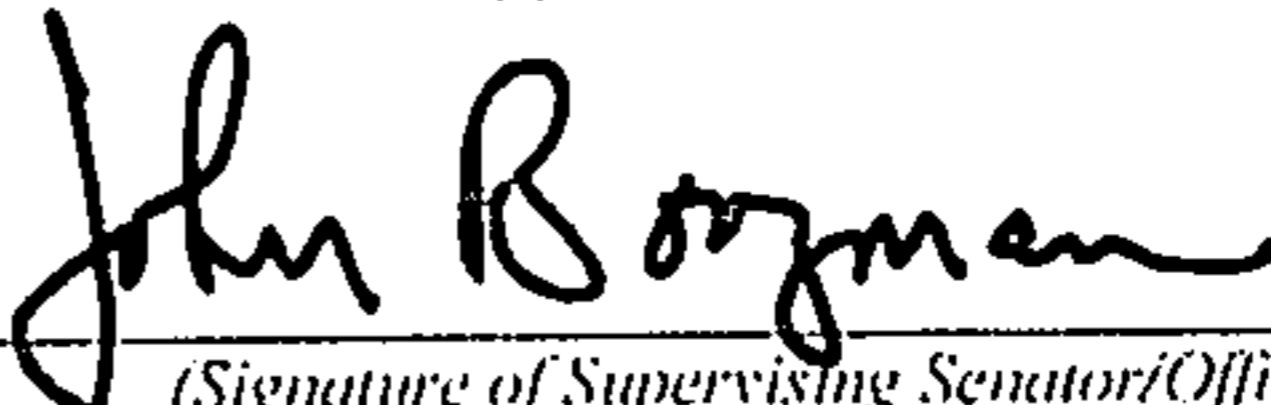
TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, John Boozman hereby authorize Helen Tolar
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☒

August 14, 2017
(Date)


(Signature of Supervising Senator/Officer)

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